



EMPLOYMENT APPLICATION

BLOCK FOR OFFICIAL USE ONLY:
Date Received: / /

Applicant Information

Full Name: _____ Date: _____
Last *M.I.*

Address: _____
Street Address *Apartment/Unit #*

City *State* *ZIP Code*

Phone: _____ Email _____

Date Available: _____ Social Security No. (USA ONLY): _____ Will you work as a volunteer for a certain period? :----YES OR ----NO

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

If not living in the USA; where do you live? YES NO What Time Zone? _____

Have you ever been convicted of a felony? YES NO USE BACK IF NEEDED.

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Trade School _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone or Email: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone or Email: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone or Email: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

PREVIOUS EMPLOYMENT CONTD.

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. USA Residence will undergo a Criminal Background Check. MUST BE 18 Years of Age to fill this application. To be hired MUST BE 18 Years of Age.

Signature: _____ Date: _____